



PANHANDLE HEALTH DISTRICT

Healthy People in Healthy Communities

DISTRICT 1 BOARD OF HEALTH
8500 N. ATLAS ROAD, HAYDEN, IDAHO 83835

April 23, 2009
Minutes

8500 N. ATLAS ROAD
HAYDEN, IDAHO 83835
www.phd1.idaho.gov

Board Members Present:

Marlow Thompson, Chairman
Chris Beck, Vice Chairman
Allen Banks, Ph.D.
Jon Cantamessa
Walt Kirby
Dale VanStone

Members Absent:

Richard McLandress, M.D.

Staff Present:

Jeanne Bock
Mary DeTienne
Jim Fenton
Mashelle Kenney
Dale Peck
Lora Whalen
Dick Martindale

Guests Present:

Nancy Stricklin
Larry Spencer, Citizen
David White, IDPR

Chairman Thompson called the Board of Health meeting to order at 1:00 p.m.

Review of Minutes—March 26, 2009, Board of Health Meeting— Marlow Thompson

Chairman Thompson asked if there were any corrections or changes to the minutes of the March 26, 2009, Board of Health meeting.

MOTION: Dale VanStone moved to approve the minutes of the March 26, 2009, Board of Health meeting; seconded by Walt Kirby. All in favor; passed unanimously. Minutes approved as submitted.

Fiscal Report – Jim Fenton

▪ **Monthly Financial Report**

Mr. Fenton presented the monthly financial report.

- The ending cash balance on March 31, 2009, was \$3,057,554, with approximately three months of cash reserves.
- Licenses, permits and fees are under budget, but the variance should improve with the weather. Health Services fee revenue was also under budget at the end of March.
- Operating expenditures were under budget for the end of March, which helped offset the revenue shortfall. For the one month of March, personnel expenses were under budget, which should make that year-to-date variance positive at the end of the fiscal year end.

▪ **Mortgage Reduction Fund Discussion**

Mr. Fenton reported that the balance in the building/debt liquidation fund was \$1,000,774 at the end of March. He provided two options for the Board to consider:

1. Pay off entire loan on the St. Maries building, which would include the penalty for early payoff off, but a significant savings in interest.
2. Pay off half of the loan on the St. Maries building, which would be half of the penalty and still significant savings in interest, using the remaining funds to purchase land in Sandpoint.

The Board discussed the options and Mr. Kirby would like to give the director time to explore real estate options in Sandpoint.

MOTION: Walt Kirby moved to table this discussion until the next meeting, which is June 4, 2009; seconded by Allen Banks.

Discussion: Mr. VanStone asked if the penalty would be the same if the Board decided to pay off the loan balance a year from now. Mr. Fenton explained that the penalty formula is dependant on many different things, such as principal and current rates.

All agreed to table the motion until the next meeting. All in favor; passed unanimously. Motion carried.

▪ **FY 2010 Budget Proposal**

Mr. Fenton presented the FY 2010 budget.

- Proposed revenues are as follows: state-12%; county-10%; fees-35%; contracts-42%; interest-1%. The Budget Summary shows an overall budget decrease of 6.3% from the FY 2009 budget.
- District employee salaries, services and total clients served are broken down by county.
- State appropriation decreased by \$174,000, from the beginning FY 2009 appropriation.
- No county increase will be requested this year.
- Environmental Health food fees will increase due to legislative action; however, overall EH fees still show a decrease.
- Home Health services fees have a decrease of \$121,700.
- Contract revenue shows an increase from WIC, Health Promotion and Environmental Health.

Mr. Fenton explained the State appropriation formula and presented the estimated appropriations by district as well as the funding formula by county. The county formula is based on 70% population and 30% valuation. The decrease in Kootenai County's valuation has resulted from a decrease in their market values with an increases in the other four counties.

Mr. Kirby and Mr. Cantamessa will seek further clarification of their respective counties' valuation received from the tax commission.

Personnel expenditures include no salary increases for employees and a 1% decrease in health insurance costs per employee. FTEs were reduced from 132 in June 2008 to 125 in April 2009.

Capital expenditures include \$26,600 to purchase the property in Sandpoint under the existing building and \$46,800 to pay the storage building in Shoshone County. Operating expenditures include a \$10,100 increase for State Controller's office systems charges.

Mr. Fenton mentioned that the state has not released the appropriation figures yet, so we don't have a firm budget at this point.

MOTION: Dale VanStone moved to approve the presented budget as tentative which can be amended based on what the state appropriation is and to allow changes as necessary; seconded by Allen Banks. All in favor; passed unanimously. Motion carried.

The budget hearing is scheduled for June 4, 12:30 p.m. at Templin's in Post Falls and will be posted in the five county newspapers of record.

▪ **Family and Community Health (FACH) Fees**

Ms. Whalen presented the draft fee increase structure for Family and Community Health services and asked for the Board's approval to post the fees for public hearing.

MOTION: Dale VanStone moved to post the proposed FACH fees for public hearing scheduled on June 4, 2009; seconded by Walt Kirby. All in favor; passed unanimously. Motion carried.

Legislative Issues Update

Mr. Beck, Board of Health Trustee, updated the Board on the Trustee conference calls that have taken place to discuss legislative issues.

- The food fee legislation passed with the four-tier structure.
- Child care legislation passed the Senate but changed significantly. It is held in House HW side.
- The Midwifery legislation passed. Now it is mandatory that all midwives in the state go through a certification process and register in Idaho. If they continue to practice as midwives, they will be considered felons, whether they choose to administer drugs or not.

Environmental Health

▪ **Heyburn State Park Sewage Management Agreement (SMA)**

Chairman Thompson reported that David White and Steve Klatt from Idaho Department of Parks and Recreation (IDPL) met with the Benewah County Commissioners and there were no changes to the SMA as it was presented at the last meeting.

MOTION: Walt Kirby moved to approve the SMA with Heyburn State Park as presented at the March 26, 2009, Board of Health meeting; seconded by Chris Beck.

Discussion: Mr. Beck asked if there was any new information on this issue to present to the Board since last month's Board meeting. Mr. Peck reported that there have been no new changes. He summarized the need for the SMA and that approval will allow the residents up to five years more years in their present location while the centralized sewer system is being constructed. IDPL will not renew the float home leases if the SMA is not approved and the float homes will have to leave the park within the next year. The SMA is an interim solution until the sewage system is constructed providing protection to the float homeowners as well as public health.

Mr. Cantamessa went to see the float homes and has visualized the conditions. The Benewah County Commissioners are supportive of the agreement but would like to see homeowners stay where they are.

Call for the question: four in favor and one opposed. Motion carried.

▪ **Statewide EH Fees Report**

Mr. Peck presented how PHD's fees are justified. Several factors are considered when determining fees, i.e. total cost of septic program; sources of funding; and complexity of the program.

- Last fiscal year, PHD had 30% of the septic program supported by state and county dollars. Other districts averaged higher rates covered by state and county dollars.
- The total cost of the program divided per FTE is below average compared to the rest of the districts.
- PHD has many complex sites and spends a considerable amount of time on each permit.
- There is more surface water in the panhandle than in the other district, as well as the aquifer.
- All costs related to the septic program (i.e. personnel costs, legal costs, etc.) are incorporated into the fee structure and reviewed annually.
- PHD is moving towards covering the costs with fees instead of using state and county tax dollars to supplement the program.

Mr. Peck recommends that EH fees not be adjusted at this time.

Mr. Kirby asked why the fees are the same in Boundary County as they are in Kootenai County when they have no relation to the other counties. Mr. Kirby recommends evaluating the fees by county.

Larry Spencer contacted all but one of the health districts and determined that the average septic permit fee is about \$200 while PHD's is \$580. Mr. Spencer distributed a handout to the Board. He feels PHD's FTEs are not efficient and indicated that most other districts don't review building plans. Mr. Spencer would like the fees reduced to the state average and "come up with a better program". He objects to higher fees being charged to the applicant and would rather have them supplemented out of general funds.

Dr. Banks explained that the board supports users of the program covering the costs of their service rather than supplement it with tax dollars.

Director Report – Jeanne Bock

▪ **Department of Lands (DOL) Board Update**

Ms. Bock met with the DOL board on Tuesday. The cost they agreed to was \$26,6000. A public hearing will be held on May 21, 2009, in the Sandpoint office. The notice will be posted in the Bonner Daily Bee. Ms. Bock will attend the next DOL Board meeting on June 16, 2009, in McCall.

▪ **IAB Resolutions/Registration**

The Board was provided copies of the Compendium of Resolutions which included the new draft resolutions. She asked the Board to attend IAB and be prepared to vote on the resolutions.

▪ **Division Reports**

MOTION: Walt Kirby moved to receive the division reports; seconded by Dale VanStone. All in favor; passed unanimously. Motion Carried.

There being no further business, the meeting adjourned at 3:05 p.m.

Adjourn

<u>Marlow Thompson</u>	<u>June 4, 2009</u>	<u>Jeanne Bock</u>	<u>6/4/09</u>
Marlow Thompson, Chairman	Date	Jeanne Bock, Director and Secretary to the Board	Date