



# PANHANDLE HEALTH DISTRICT

*Healthy People in Healthy Communities*

8500 N. ATLAS ROAD  
HAYDEN, IDAHO 83835  
www.phd1.idaho.gov

## DISTRICT 1 BOARD OF HEALTH MEETING AND FEE HEARING

Red Lion Templin's Resort

Post Falls, Idaho

June 4, 2009

Minutes

### Board Members Present:

Marlow Thompson, Chairman

Allen Banks, Ph.D.

Jon Cantamessa

Walt Kirby

Dale VanStone

### Members Absent:

Chris Beck, Vice Chairman

Richard McLandress, M.D.

### Staff Present:

Jeanne Bock

Mary DeTienne

Jim Fenton

Mashelle Kenney

Dick Martindale

Dale Peck

Lora Whalen

Jerry Mason, Legal Counsel

Chairman Thompson called the Board of Health meeting to order at 1:31 p.m.

### Fee Hearing

Public hearing notices were published in the five newspapers of record (public notice attached) on May 21 and May 28, 2009. Ms. Whalen explained that the fee adjustments are based on an analysis of program costs. Fees reflect actual program costs. Ms. Whalen asked for approval of the proposed fees as presented previously.

Chairman Thompson asked for comments to the proposed fees, three times. Hearing no comments, Chairman Thompson asked for a motion to approve the proposed fee schedule.

**MOTION:** Dale VanStone moved to approve the fee increases for Family and Community Health services as submitted; seconded by Walt Kirby. All in favor; passed unanimously. Motion carried.

### Review of Minutes—April 23, 2009, Board of Health Meeting— Marlow Thompson

Chairman Thompson asked if there were any corrections or changes to the minutes of the April 23, 2009, Board of Health meeting.

**MOTION:** Walt Kirby moved to approve the minutes of the April 23, 2009, Board of Health meeting; seconded by Allen Banks. All in favor; passed unanimously. Minutes approved as submitted.

### Nomination of Boundary County Board of Health Representative

Ms. Kenney tallied the ballots and reported 11 votes for Walt Kirby. Mr. Kirby has been re-appointed as the Boundary County Board of Health representative for another term, July 1, 2009 – June 30, 2014.

### Monthly Financial Report – Jim Fenton

Mr. Fenton presented the monthly financial report as follows:

- The ending cash balance on April 30, 2009, was \$3,219,108, which includes the advance ICP and ASPR grant funds. Cash reserves at the end of April were approximate 3.2 months of operating costs.
- In May, there were three pay periods; therefore, that, in addition to the payment of some of the ASPR funds contributed to the reduction of cash reserves to 2.8 months at the end of May. Mr. Fenton predicts that by the end of June, which is the end of the fiscal year, cash reserves will be closer to 2.5 months.

- Budget to actuals:
  - Licenses and permits are still under budget. Anticipated increases in spring revenues in Environmental Health are slow.
  - Health services (Home Health) reimbursement was over budget in April which reduced the shortfall to 3%.
  - Contracts and grants were over budget by 4%.
  - Personnel expenditures at the end of April had a 0% variance.
  - Total Operating expenditures were under budget by 14%.

**Granite-Reeder Sewage Management Agreement (SMA) Request – Dick Martindale**

The draft SMA has been reviewed by legal counsel and was sent to the Board for their review. This SMA was patterned after the Hayden Lake Recreational Sewer and Water District SMA. Mr. Martindale reports that PHD has a cooperative effort with the Granite-Reeder Sewer District where PHD will review new development to encourage property owners within the sewer district to connect to the system when it is available. They are in the process of developing the system now and have many substandard systems that will be able connect once the system is in place. The sewer district has an LID and is planning for connections in 2010.

**MOTION:** Allen Banks moved to approve the Granite-Reeder Sewage Management Agreement as presented by Dick Martindale; seconded by Walt Kirby. All in favor; passed unanimously. Motion carried.

**Director Report – Jeanne Bock**

- **Land Transfer Hearing Update**

Ms. Bock reported that there was no opposition at the May 21, 2009, public hearing in Sandpoint in reference to Lots 12 and 13, Block 8, Southmayd, McKinney and Wilsons Addition in the City of Sandpoint. The public hearing documents have been forwarded for the Land Board and will be discussed at their Executive Committee meeting on June 9, 2009. It will be presented on June 16 at the Land Board meeting for final approval.
- **Tabled Motion from April 23, 2009, Board of Health Meeting**

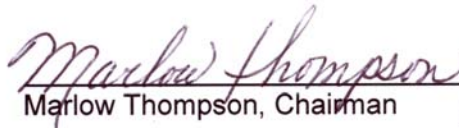
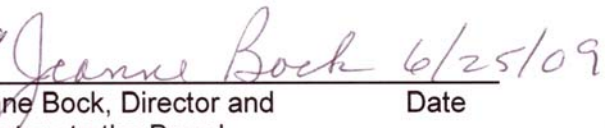
Ms. Bock had nothing to report on real estate options in Sandpoint at this time.

**MOTION:** Walt Kirby moved that the tabled motion at the April 23, 2009, meeting be tabled indefinitely; seconded by Dale VanStone. All in favor; passed unanimously. Motion carried.

Commissioner Cantamessa congratulated Ms. Bock for the successful Idaho Association of District Boards of Health meeting.

The next meeting is scheduled for July 30, 2009, in Hayden.

There being no further business, the meeting adjourned at 2:15 p.m.

	
Marlow Thompson, Chairman	Jeanne Bock, Director and Secretary to the Board
Date	Date

## PUBLIC NOTICE

Public Notice is hereby given that the Panhandle Health District will meet on June 4, 2009, at 12:30 p.m., at the Red Lion Templin's Resort, Post Falls, Idaho, for the purpose of adopting the following new fees for Family and Community Health services. Any citizen may appear for public comment regarding any of these proposed fee increases.

<b>Family Planning services</b>	
IUD insertion	0-\$207
All other family planning services	0-\$127

<b>STD services</b>	<b>\$30-\$79</b>
---------------------	------------------

<b>Immunization services</b>		<b>Administration Fee</b>
Children	1 vaccine	\$ 14.00
No child denied services	2 vaccines	\$ 21.00
for inability to pay	3+ vaccines	\$ 26.00

		<b>Administration Fee</b>
Adult immunizations	1 vaccine	\$ 27.00
cost of vaccine + administration	2 vaccines	\$ 45.00
fee per vaccine	3+ vaccines	\$ 58.00